

Chambersburg Suburban



2011 - 2012

By Laws and Rules

2011 - 2012
CHAMBERSBURG
SUBURBAN
LEAGUE
BASEBALL AND SOFTBALL
RULES

Chambersburg Suburban League
PO Box 107 Fayetteville, PA 17222
<http://www.chambersburgsuburban.org>
League Rules and Regulations

Executive Officers

President – Chris Miller
Executive Vice President – Jim Jenkins
Baseball Vice President – Gary Rohrer
Softball Vice President – Kirk Domer
Treasurer – Kip Fordney
Secretary – Jen Houk

Vision Statement

The vision of the Chambersburg Suburban League is to promote the recreational benefits and emphasize the educational values of Baseball/Softball, while putting winning and losing in age appropriate perspective. We value the development of fundamental skills, sportsmanship respect for all participants, and the fun of playing. These lead to a lifelong interest in Baseball/Softball. We look to encourage our youth with positive feedback. There by creating a positive self-image for every child. By creating a positive learning environment, we will steadily increase future participation in the Chambersburg Suburban League Program.



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ARTICLE **1** Communities

Big Spring

Mercersburg

Chambersburg

New Franklin

Fayetteville

Path Valley

Fort Loudon

Pen Mar

Greencastle

Scotland

Greenvillage

Shippensburg

Guilford

South Hamilton

Hamilton Heights

Southern Huntington

Lurgan

Saint Thomas

Marion

Waynesboro

McConnellsburg

ARTICLE **2** Membership

SECTION A: Entry into Chambersburg Suburban League - A community desiring entry into the Chambersburg Suburban League (CSL):

1. Must pay a **\$50.00** entry fee,
2. Pay a **\$150.00** sportsmanship bond,
3. Read the official CSL league rules,
4. Sign the CSL Entry Affidavit, at **Appendix A**,
5. Complete the following items and receive a majority vote by the executive board for admittance.

SECTION B: By-laws - All new communities must submit a copy of their organizational by-laws upon entry to Chambersburg Suburban and all existing communities must have a copy of their by-laws to the executive board by the January meeting. Communities' by-laws must spell out their organizational officers.

SECTION C: Insurance - Each member community is responsible for its own insurance, liability insurance being a requirement. Each community must give to the league's secretary their current policy number before season play begins. CSL will provide liability coverage for its staff and post-season managers.

SECTION D: Meetings - Member communities must have a representative, preferably their president, at Chambersburg Suburban League's monthly board meetings.

SECTION E: Attendance - Communities not represented for two (2) consecutive board meetings will be subject to a **\$50.00** fine, payable at the next meeting. Any community with no contact with the league for two (2) years will forfeit their sportsmanship bond and must reapply for admittance into CSL in accordance with **SECTION A**, above.

SECTION F: Representative - Each community is responsible for notifying CSL's secretary, immediately, when they elect/appoint a new representative. Failure to do so will not excuse your community from attendance at CSL's board meetings.

SECTION G: Fees - Each member community will be assessed an annual administration fee. This fee, not to exceed **\$75.00**, must be paid at the January meeting. The fee will be established during the fall board meetings.

SECTION H: Compliance to Rules - Each member community, which includes teams, players and/or adult spectators, is responsible for compliances to the rules of the CSL. Anyone not meeting the spirit and intent of these rules, on or off the field, is subject to the ruling of the CSL's executive board.

ARTICLE **3** Administration

SECTION A: Administration - Administration of CSL's rules are the responsibility of CSL's executive board (CSL's officers, community representatives, and the divisional representatives). Communities are responsible to give the name of their representative to the secretary as soon as it is known, no later than the January meeting.

SECTION B: Affiliation - CSL is affiliated with Pony Baseball and Amateur Softball Association of America (ASA) for its baseball and softball programs. For the CSL regular season, baseball shall use the Official Pony Baseball Rules and softball shall use the ASA Rules, to which these rules apply, shall be January 1st through September 1st.

SECTION C: Executive Officers / Committee and their Duties - CSL's executive committee is comprised of CSL's officers and divisional representatives. The executive committee is comprised of the President, Executive Vice President, and the Vice President for Baseball, the Vice President for Softball, and the respective Divisional Representatives. Meetings are conducted by the executive officers. CSL officers' duties and responsibilities are as follows:

1. **President:** CSL President has the authority to rule on issues not specifically addressed in the current rules or by laws. Prepares the agenda and presides at all meetings of the CSL. Appoint committees and positions as needed; appoint Auditing Committee. Serve as head of the entire baseball and softball programs. Receive reports from the executive board and communities. Enforce the CSL's rules and policies, signs players release forms. Ex-officio member at all CSL committee meetings.
2. **Executive Vice President:** Assist the CSL President and assumes the duties of the President in the President's absence.
3. **Vice President of Baseball:** Will conduct a meeting to assist the divisional representatives in preparing their annual budgets. Shall meet jointly with the tournament team managers and assistants prior to the selection of the teams.
4. **Vice President of Softball:** Will conduct a meeting to assist the divisional representatives in preparing their annual budgets. Shall meet jointly with the tournament team managers and assistants prior to the selection of the teams.
5. **Divisional Representatives:** Will make and distribute team schedules for their division; review the specific playing rules with the managers at their first regular meeting in April and meet with their managers during the regular season to critique the season and attendance will be recorded. Signed attendance sheet to be turned into the vice president of baseball/softball. They will also discuss and vote on general and specific playing rules.

SECTION D: Executive Board - CSL executive board is made up of community presidents and divisional representatives. Divisional representatives are comprised of individuals representing for following division: T-Ball or Instructional; Pinto; Mustang; Bronco; Pony; Colt/Palomino; 8 and Under; 10 and Under; 12 and Under; 14 and Under; and 18 and Under.

SECTION E: Divisional Representatives - Divisional representatives are elected by their managers at the March meeting. Two persons are elected to this position each year, unless a person chooses to remain. In this case another person would be elected to act as an assistant. Duties of this position will be shared as agreed upon. Each respective divisional VP must be kept informed. Each position only carries one vote at the board meetings. The divisional representatives are responsible to meet at least twice per year to review the rules and divisional operations.

SECTION F: Secretary / Treasurer - The Secretary/Treasurer are elected by a majority vote of the executive board, annually, in November. Terms begin January of the upcoming year. The secretary receives an annual compensation, which is part of the communities administration fee. The amount of compensation for the Secretary/Treasurer is \$250.00. This figure is established by the executive board at one of the fall meetings. Payment is to be made at the January meeting. With a majority vote of the executive board, this position can be divided up; however, payment is only made to the secretary.

1. **Secretary** - The secretary will take minutes and attendance at the meetings. Those communities not in attendance will have a copy of the agenda and minutes e-mailed to them by the league's secretary.
2. **Treasurer** - Treasurer is elected by a majority vote of the executive board, annually, in November. Terms begin January of the upcoming year. The treasury is divided into division accounts and general account.

SECTION G: Public Relations - The public relation officer is appointed by the executive board and is a (voting) member of the executive board. The public relation officer is responsible for local media communications within the CSL and in the community.

SECTION H: Voting Privileges – Voting privileges are extended to each member of the executive board, except that the President may only exercise this privilege to break a tie vote. Each member of the executive board is extended voting privileges; however, only one (1) vote per person, even if they hold more than one position. Absentee votes are permitted. The member must contact an executive officer, prior to the scheduled meeting, and register their vote.

SECTION I: Meetings - Monthly meetings will be held the first Tuesday of each month, with the exception of July and August and/or unless otherwise stated by CSL president.

SECTION J: League Registrations – Each community is responsible for player registration and formation of their teams. Registrations are to be held from the third (3rd) week of January through the third (3rd) week in February.

ARTICLE **4** Budget

SECTION A: Divisional Budget - Divisional representatives are responsible for their division's annual budget and expenditures. They are to use the budget form attached, **Appendix B**. Budgets must be in the hands of the VP of baseball and VP of softball two weeks prior to the April board meeting. Budgets will be reviewed and approved by the executive officers and then presented to the communities' president or representative at the April meeting. The VP of baseball and VP of softball shall conduct a meeting to assist the divisional representatives in preparing their annual budgets.

SECTION B: Distribution - The budget total is divided equally among the teams within each division. Each team is assessed a registration fee. Assessed fees are tallied for each community which then becomes CSL's annual registration fees. Each community must pay their registration fee on or before the May meeting.

Penalty If registration fees are not paid by May 15th a \$100.00 fine will be levied against the community and a letter will be sent informing of the fine and further actions.

Penalty If registration is not paid by May 30th all teams from the community involved will be suspended until the registration fees are paid in full.

SECTION C: Copies of the budgets shall be maintained by the leagues treasurer. Each VP, (baseball and softball) shall maintain a copy of the budgets for their divisions. Each divisional representative shall retain a copy of his/her budget.

SECTION D: Divisional representatives are responsible for the communication with the CSL treasurer so that each division's debits and credits can be properly recorded. Receipts are to be presented to the treasurer for payment of all expenditures before payment can be made. No disbursements of funds can be made without receipts. Divisional representatives should retain a copy of all income and expenditures for the year.

SECTION E: No other persons are permitted to purchase items, debit, and or credit a division's account without prior knowledge and authorization from the divisional representative. Any problems that may arise shall be resolved by the executive committee after a review of the circumstances with the treasurer and divisional representative.

SECTION F: Tournament Team Budget - Each post season traveling team is authorized up to \$300.00 for the purchase of tokens. These tokens, which in some manner must reference their CSL affiliation, will be used for trading and/or gifts while on the tournament circuit. Each year, unless determined otherwise by the board of directors, the team's staff will be responsible for acquiring the tokens and the type of token purchased. Monies will be budgeted by each division every year, unless otherwise determined by the board of directors.

SECTION G: For handling the specifics on the post season tournament finances, refer to **Tournament Play and Participation, SECTION L.**

ARTICLE **5** Rule Books

SECTION A: CSL will make available at the January/February meetings the ordering of the required Pony Baseball Rule and/or ASA Rule Books for the year. As a minimum, each team manager must be provided the appropriate baseball or softball rule book.

SECTION B: Each community is responsible for providing the rule books to their respective managers and assistants. Communities may order through CSL, using order form at (**Appendix C**) or they may choose to acquire the appropriate on their own. Books can also be order from Pony Baseball: <http://www.pony.org/home/default.asp>. Divisional representatives should check with their managers at their April meeting to see that this has been accomplished.

SECTION C: The CSL secretary will provide each community and divisional representatives with the official Chambersburg Suburban League Rules. This will be done at the January or February meeting. Communities are responsible for providing a copy of the CSL rules to their respective managers and assistants. Each manager and/or assistant should be provided a copy of these rules on or before the April meeting.

SECTION D: Divisional representatives are required to review their specific playing rules with the managers at their first regular meeting in April. If the divisional representative is not a registered umpire, they shall acquire one for this meeting.

SECTION E: Manager and any assistant are responsible for reading and following the CSL rules.

SECTION F: Managers or their representative are required to attend the April meeting with their divisional representatives. Attendance will be taken on attendance sheet **Appendix H** and turned into CSL secretary. Roster assistants are also encouraged to attend.

Penalty: Any manager not in attendance at the April meeting will:

Have a \$50.00 fine levied against their community. This fine will not be levied if a roster assistant is in attendance. Neither will it be levied if said community has no manager or assistant by the April meeting.

ARTICLE **6** Disciplinary Actions

SECTION A: Violation of league rules governing conduct and play shall be handled by the umpires officiating.

1. Any umpire noting a violation of league rules shall inform the home plate umpire who, in turn, shall advise the managers of both teams.
2. Home plate umpire shall take appropriate action in accordance with Pony/ASA rules and CSL rules.
3. Unless otherwise stated in the playing rules, only one warning shall be issued by the home plate umpire for violation of the sportsmanship rules, **General Play and Conduct.**

SECTION B: The league has the authority to discipline any player, manager, coach, umpire, league officer, or any other person whose conduct is in violation of the CSL rules. Persons subject to such disciplinary shall have the right to a hearing with CSL's Disciplinary Committee, which is the league Executive Committee.

1. The disciplinary committee shall be convened and chaired by CSL's president.
2. There must be, at least one (1) VP and three (3) divisional representatives present for a valid hearing.
3. If the president is involved, the executive VP shall conduct the hearing.
4. Should the disciplinary procedures involve a person under the age of 18 years of age, that person's parent(s) shall be invited to attend. The managers shall be responsible for players under the age of 13.
5. The leagues officers and divisional representatives have the right to notify the leagues president or executive VP immediately when rules violation is observed at a CSL activity.
6. The leagues president or executive VP have the authority to contact the reported individual and impose disciplinary action as deemed appropriate.
7. Disciplinary action shall be restricted to item 1, 2, or 3 of **SECTION C:** below.
8. A hearing shall be convened at the earliest possible date to review the incident.
9. At the hearing, the Disciplinary Committee has the right to rescind, uphold, or add to the action taken in lines 6 and 7 above.

SECTION C: The disciplinary committee, unless otherwise specified within, may impose any of the following actions that, in their judgment, match the severity of the offense.

1. Warnings
2. Fines
3. Suspension for specified number of games and/or days
4. Barred for a specific number of years or permanently

SECTION D: Ejection Report can be submitted by anyone, against anyone, i.e., umpire, manager, coach and/or spectator if someone's actions do not meet the spirit and intent of Chambersburg Suburban, its vision statement or fair play. An Ejection Report will call for an immediate suspension from league play or participation until a disciplinary hearing has been conducted. Ejection Report can be found at **Appendix G**.

Ruling:

1. The executive committee's decision is final. If a protest is upheld the game will be rescheduled and started from the point of protest; the \$25.00 bond will be returned. If the protest is denied, game results stand and the \$25.00 bond will be forfeited to the respective division's account in the treasury.
2. Sportsmanship/Conduct: When, during the course of a game, an incident arises that violates the rules specified in **General Play and Conduct** a formal hearing may be requested. This hearing will be handled by the disciplinary committee using guidelines listed herein.
 - i. Any adult member of the league may request a hearing.
 - ii. The request must be made, in writing, within 48 hours of the incident. This means written and whether hand delivered or post marked within 48 hours.
 - iii. The request shall be made to the leagues president. This request must list the violation with the details of said incident.
 - iv. The president shall make a copy available to the charged person(s) and their community representative.
 - v. The person(s) being charged must also notify their community about the incident.
 - vi. Both parties involved, the community representative, and witnesses shall attend the hearing. Game officials may also be asked to attend.

Ruling: The disciplinary committee's decision is final. Should those charged be found in violation, that community's **\$150.00** sportsmanship bond shall be forfeited to the general treasury. That community will also be required to repay their **\$150.00** sportsmanship bond to the league with two (2) days. If not paid as specified the president shall notify all divisional representatives that said communities games will be forfeited until such payment is made to the league. A second incident, during the same season, shall also result in the person(s) receiving disciplinary action per **Section C**.

ARTICLE **7** Player Eligibility

SECTION A: League Age - Age, for league purposes, is that age attained by said player prior to April 30th for baseball and January 1st for softball.

SECTION B: Verification of League Age - The age of each player shall be verified by a birth certificate, which shall be presented to the individual's community at registration.

SECTION C: Registration Deadline - No player may register after May 31st.

SECTION D: Roster Players - No player may participate in league games unless listed on an official league roster. The league shall make an official roster (**Appendix D**) available to the communities at the January/February meetings.

SECTION E: The league does not wish to limit the playing time of its players nor does the league want to see any of its teams short of players, therefore, any player on a CSL team roster must play for said team in the event of a conflict in game scheduling arises with any other organization play. Players must acquire written permission from their CSL manager to do otherwise. A copy of the permission shall be given to the respective divisional representative within a two week period and contact shall be made prior to said game.

Ruling: Failure of the player to comply shall result in a warning for the first offense. Second offense, the player shall become ineligible for any CSL post season/tournament play.

SECTION F: Releases - Players are required to participate in league play for the community in which they live. However, the executive board recognizes that there may be cases where this is not possible. Should this occur, the release procedure, as outlined below, shall be followed and each release will be handled on a case by case basis.

1. The community president or designee, where player registers to play, shall give the player a CSL release form (**Appendix E**). The form shall be reviewed and procedures explain on how to complete the form.
2. A nonrefundable check in the amount of **\$25.00** will accompany the player's release form. Check will be made out to CSL and deposited in CSL business account.
 - a. The completed form shall contain comments and signatures of both community presidents involved.
 - b. The completed form shall be forwarded to the CSL President by the "**Losing**" community president. The completed form must be forwarded no later than one (1) week after the completion of community registrations. Only releases meeting the criteria in **SECTION F: 3** will be accepted after this time frame.
 - c. If there's going to be any verbal testimony, this must be so stated on the form or an attached sheet.

- d. All parties must be present the day of the release hearing to provide verbal testimony if a release is to be granted.
3. The league president shall review the release forms and determine whether or not a release hearing is required. Hearings, conducted by the executive committee, are not required if a player meets one of the following criteria:
 - a. Player's community does not enter a team at his/her age level. **NOTE:** This is a one (1) year release and said player **must** return to their home community the following year.
 - b. Player's residence is changed to another community, i.e., physical move of permanent address. **(Verification may be requested).**
 - c. When two communities agree to the transfer or release a player, or players, to assist one or the other in formation of a team or teams, this is not a permanent release. **NOTE:** This is a one (1) year release and said player **must** return to their home community the following year.
 - d. Player's age is less than the playing age of 9 years old.
4. The CSL Release form shall be signed and retained in the league's files. CSL's Secretary will mail a copy of the release form to each community involved.
5. If the league's president decides that a hearing is required, the below listed procedures shall be followed:
 - a. The hearing shall be convened with at least five (5) committee members present.
 - b. The league's secretary shall notify the communities involved as to the date and time of their hearing. This can be written on their copy of the release form or notified by another means.
 - c. Facts will be reviewed based on the testimony presented. A decision made will be by majority vote, as to whether or not the release will be granted.
 - d. The committee also has the option of reassigning the player to another community. This decision shall be based on need, best interest, and proximity. **(Within 10 mile radius of home community.)** The community receiving a player has the right of refusal, in which case the committee shall reassign to next community of choice.
 - e. The league's secretary will then forward a copy of the completed release form to the communities involved.
6. If a declination is noted by the community president a hearing will be conducted and ALL parties must be in attendance.
7. A player will only be granted one (1) permanent release from one community to another with the following exceptions:
 - a. Player physically moves with change of address to different community
 - b. There is no team at the age level in the player's community. Player is then released to the closest community within a 10 mile radius of the player's address.

ARTICLE **8** Teams

SECTION A: Communities participating in league play must roster a team in one of the age brackets listed below:

- a. Baseball – Pinto (7-8); Mustang (9-10); Bronco (11-12); Pony (13- 14); Colt (15-16 and 17) and (18 if no palomino exist)
- b. Softball – Pinto (8 and under); Mustang (10 and under); Bronco (12 and under); Pony (14 and under); Colts (16 and under); Palomino (18 Under)

Recommendation: It is strongly recommended each community strive to form an instructional level for their 5 and 6 year old players.

1. The Bronco level and above are bi-level divisions wherein there are two levels of play; varying in the competitive level, American Level and National Level.
 - a. **One Team:** Communities having only one team should consult with qualified persons and place their team in the appropriate level. See **Specific Playing Rules, SECTION B: 3** for exceptions to this rule.
 - b. **Two Teams:** Communities that have two or more teams must enter at least one team into the American level of play. Except that, a community may request that both teams be placed in the National Division. The respective VP shall make this determination with the advice of other managers and the teams previous score books.
 - c. Tournament player eligibility shall not be based on what level of play he/she is playing; some communities may only have one team. The divisional representative and the respective VP are responsible for confirming that a player should not be restricted, should the need arise.
 - d. Communities with only one team, with 8 or more 12 year olds on the roster must play at American level, except as approved by divisional representative and the VP of baseball. Otherwise, with one team, the level of play is optional. **THIS IS SPECIFIC TO BRONCO BASEBALL LEVEL ONLY.**

SECTION B: Community Team Roster - Team roster must be prepared by the communities and given to the appropriate divisional representative at or before the April meeting. Communities must use the league's roster provided. (**Appendix D**)

1. Rosters must be typed.
2. Rosters must contain the minimum, committed, community type players required to field a team in that division. For softball, those players designated as secondary type players, not committed to the home community, must have a (*) by their name on the teams rosters.
3. The originals team roster shall be retained by the divisional representative and copies given to the league's secretary and respective VP. Copies are to be kept on file for two years then purged.
4. All Star and/or traveling tournament teams are **NOT** permitted to enter CSL league as a team.

SECTION C: Combining a Community Team - Due to the nature of our league, the items below shall be permitted unless otherwise restricted by community regulations.

1. Communities may join together to form a team in any of the divisions so long as the ages meet that division's requirements, but this must be approved by the appropriate executive committee.
2. A community may pool its players to form a team that may overlap age brackets, but the team must be entered in the highest bracket involved. For example, a group of 7, 8, 9, 10 year old baseball players must be entered in the mustang division.
3. Communities may roster an older player of a lower division in the next level of play provided that team has not roster more than the minimum number of players required to play plus three (3). Players moving to the next level must play at the National level, unless the community only has an American team at the next level. Again, keep in mind Pony's 50% rule for post season play.
4. Communities and/or individuals may not recruit players from another community. Recruiting is defined as: communication with any player or their parent, at anytime, with the purpose, whether direct or indirect, of acquiring a player for his/her regular season team.

SECTION D: Floaters - As an alternative to forfeiture of games, communities may, when there is a lack of required number of players, roster a player in the next level of play. This is called the "Floater Rule" and the criteria below must be met:

1. Players must be roster on the team they will be floating for under the heading or identified as "Floaters" on the team's regular roster.
2. If there is a conflict with the player's regular team, the regular team has priority.
3. Players may float for more than one team.
4. Regularly roster players are to be given priority over "Floaters". However, those called to float should be given the opportunity to play the minimum innings that are required by that division.
5. Players who float may not pitch.
6. Community's whole roster at the next lower level will be eligible as floaters. No change in pitching rules as a result of this change. The idea is to make sure games are played.
7. There shall be no floating down a division or level, unless approved by the divisional representative.
8. Bi-level divisions; those communities that have at least two teams in these divisions may float a National player to an American level.

SECTION E: Adding Players - Communities may add players to their team rosters up to and including May 31st.

1. Players added after divisional games have started must wait **7 days** before he/she may play for said team, unless otherwise approved by the respective VP and the divisional representative.
2. Communities with two (2) or more teams in a bi-level division, if a community finds a player is not at his/her proper level:
 - a. A roster change may be made between levels on or before May 31st.

- b. This must be approved by the divisional representative and the respective VP prior to any formal roster change.
3. Communities/team managers must inform the divisional representative when there is a change to their team's roster. No changes are official until this is completed.

SECTION F: Teams Entered Into Divisional Play - Communities must notify the appropriate divisional representative as to the number of teams being entered in that division's play. This is for scheduling and must comply with the requirements of **ARTICLE 7, Player Eligibility**.

SECTION G: Number of Players per Team - There shall be no limit to the number of players on a team. Neither will there be a restriction on number by ages. Both apply unless otherwise established by a community's policy or a specific divisional rule.

SECTION H: Playing Down - There are cases that may arise where a player, for varied medical reasons, should not be playing in his/her age bracket. These cases shall be handled on an individual bases as noted below.

1. Communities and parents involved should first discuss what is best for the child. Consideration must be given to all aspects, not just playing ability.
2. In all cases a written doctor's statement must be acquired.
3. The doctor's statement shall be sufficient for transferring a player to another division. The community need only present the statement at a board meeting. This shall be required each year, as applicable.
4. Divisional representatives involved shall be notified and they, in turn, will correct the respective team rosters.
5. Consideration for exemption from this rule will be given only to those players who will be entering their first year of competitive play. This shall be coordinated between the community representative and the divisional representative.
6. This rule shall not be misused in an effort to create teams.

Ruling: Failure to comply with the rules of **SECTION H** may result in a player and/or team being ineligible. Should this happen, all games would be forfeited until the situation is resolved to the satisfaction of the divisional representative. Additionally, intentional misconduct will result in disciplinary action per **Disciplinary Action, SECTION C**.

NOTE: CLS HAS THE RIGHT TO DENY A PLAYER FROM PLAYING DOWN IF SAID PLAYER DOES NOT MEET THE DEFINITION OF A QUALIFIED HANDICAPPED INDIVIDUAL OR WILL PUT OTHER PLYERS IN HARMS WAY.

Qualified Handicapped Individual: *one who "is unable to perform a major life activity that the average person in the general population can perform," has an impairment that "significantly restricts the condition, manner or duration in which an individual can perform a particular activity as opposed to the condition, manner or duration in which the average person in the general population can perform the same activity," or is regarded as having such impairment.*

ARTICLE **9** Scheduling

SECTION A: Scheduling of regular season games is the responsibility of the divisional representative.

1. Team managers are required to provide their divisional representative with the below listed items at the March meeting
 - a. Team name or community, if an individual team name is not used.
 - b. The play days that are available at your community for your home games; at least two (2) days must be available
2. If a community does not have a manager or assistant to provide these items the community representative is responsible.
3. The divisional representative shall give each of their managers a copy of the completed schedule. The leagues secretary shall also receive a copy. The schedule must be completed for the April meeting.
4. Schedule formats and nomenclature shall be uniform.
5. Each divisional representative shall complete a manager's list and give a copy to their respective VP and the league secretary by the May meeting. (**Appendix F**)
6. Communities scheduling any special event, which uses their ball fields during the regular season, must notify the league's president. This must be a written notification and it must be received by the March meeting.

SECTION B: Game Times - Starting times for CSL games are 6:00 pm, unless otherwise required by a community's field schedule. Curfews, game start times and last innings starts, shall be listed below. Curfews do not apply to Friday and Saturday games.

LEVEL OF PLAY	START TIMES		ENDING
	STANDARD	NIGHT	
Pinto/Mustang	6:00 PM	7:30 PM	12:00 PM
Bronco/Pony	6:00 PM	8:30 PM	12:00 PM
Colt	6:00 PM	8:30 PM	12:00 PM

SECTION C: The league's secretary will organize the divisional schedule into one layout and have it printed for the May meeting. However, this only occurs when the board decides to have scheduled printed for all members. Distribution still remains the responsibility of the divisional representative.

SECTION D: Foul Weather - Any changes in the schedule that may result because of foul weather shall be the responsibility of the team manager. The procedure described below shall be used for rescheduling league games.

1. Home team manager must attempt to reschedule the game within two (2) weeks of the canceled game.
2. The home team manager must give the visiting manager at least two (2) days for the make-up game.
3. The divisional representative shall be informed of any schedule changes.
4. Any problems that may arise in rescheduling shall be addressed to the divisional representative for resolution.
5. Foul weather or scheduled scholastic events, not sporting events, shall be the only reasons accepted for rescheduling of league games.
6. Only one forfeit will be permitted per team. Second forfeit shall result in a \$50.00 fine; the third will be \$100.00 fine and suspension of the team from the league's season.

SECTION E: Playoff Games - The scheduling of any playoffs is the sole responsibility of the divisional representative. See **Playoffs** for details. (Article 16)

SECTION F: All Star Game - All Star games are the sole responsibility of the hosting community. Since this is a CSL event, the guidelines listed below shall be followed.

1. Communities meeting the following criteria will be permitted to host the All-Star Games.
 - a. Attend at least 80 % of the executive board meetings.
 - b. May not be in violation of **Community Membership**.
 - c. Must have three (3) or more fields within a two (2) mile radius.
2. Host communities are assessed \$100.00 for hosting the games. This is to be paid to the general treasury at the June meeting.
3. The president shall inform the responsible community in the fall of the preceding year. The community must notify the board, in January, whether or not they will accept. Should a community pass, it will be given to the community next on the list.
4. The games are to be scheduled around the 4th of July each year.
5. The host community shall request and receive the names and phone numbers of the participating players. This shall be completed by the June meeting and coordinated with the divisional representative and their managers.
6. The host community shall report the scheduled games times and fields, for each division, at the June meeting.
7. The host community shall prepare a booklet that lists each division and the respective players, as a minimum. Each participant shall receive a booklet.
8. All participants shall be given equal playing time, as is reasonably possible.
9. If hats and shirts are to be offered, the form shall be handed out or mailed in May to the managers. The details about ordering shall be included.

SECTION G: Start of Season - No regular season playing schedule shall start before the week that the **last** day of April falls within. Pinto divisions and below must have, at least six (6) weeks of scheduled practices prior to beginning of their playing schedule.

ARTICLE **10** Playing Fields

SECTION A: Listed below are the base and pitching distances for each division. Otherwise follow Pony/ASA guidelines for dimensions and distances:

1. Baseball	Base	Pitching
a. Pinto	60' and	40' Proposed change
b. Mustang	60' and	44'
c. Bronco-National	60' and	48' Proposed change
d. Bronco-American	70' and	48' Proposed change
e. Pony	80' and	54'
f. Colt	90' and	60'6"

2. Softball	Base	Pitching
a. Pinto/Mustang	60' and	35'
b. Bronco-National	60' and	40' Proposed change
c. Bronco-American	60' and	43' Proposed change
d. Pony/Colt	60' and	43' Proposed change

SECTION B: Condition of the playing fields is the sole responsibility of each community. All fields shall be maintained in safe and playable condition. Reports of fields not properly maintained shall be reviewed by the respective VP and divisional representative. A disciplinary hearing may be convened, if deemed necessary.

ARTICLE **11** Equipment

SECTION A: Unless otherwise specified in this section, Pony/ASA regulations shall be followed by each community and league team.

SECTION B: Shoes - Metal-cleats are permitted, but only at the Pony and Colt levels. Anyone found violating these and Pony/ASA rules on this subject will automatically be removed from play for the remainder of the season. Neither will they be permitted to participate in post season play.

SECTION C: Baseballs/Softballs - The below listed balls shall be used for league play:

BASEBALLS	
Pinto	RIF # 5 with leather cover
Mustang/Bronco	Wilson 1074 or equivalent
Pony/Colt/Palomino	Wilson 1075 or equivalent
SOFTBALLS	
Mustang and under	Dudley SB11LND (R96)
Bronco/Pony/Colt	Dudley SB12LND

Note:

1. It has come to the board's attention that the Wilson 1074's and 1075's are equal in all aspects of weight and dimensions, therefore, acceptable to use either for regular season play.
2. Instructional levels are encourages to use incrediballs and/or soft dot/touch prior to utilizing regular balls, build confidence with safety.

SECTION D: Bats Baseball and Softballs – All bats are to meet National Federation Standards with approved markings.

SECTION E: Helmets Baseball and Softballs – All helmets must meet National Federation Standards and ASA Standards with approved markings.

Ruling: Bats and helmets not meeting required standards will be removed from the game immediately. Anyone found in violation after team warning, manager and player will be removed from the game.

ARTICLE **12** Points of Emphasis

Article 6 - SECTION D: Ejection Report can be submitted by anyone, against anyone, i.e., umpire, manager, coach and/or spectator if someone's actions do not meet the spirit and intent of Chambersburg Suburban, its vision statement or fair play. An Ejection Report will call for an immediate suspension from league play or participation until a disciplinary hearing has been conducted. Ejection Report can be found at **Appendix G**.

Article 13 - SECTION B: BLOOD RULE: Each community and their managers are responsible to read and abide by the "Blood Rule".

1. A player or coach who is bleeding or has an open wound shall be prohibited from participating in the game until the appropriate treatment has been administered. If medical care can be administered in a reasonable amount of time, the individual does not have to be removed from the game. The length of time that is considered as reasonable is determined by the Umpire-In-Chief. The re-entry rule will apply. If there is an excessive amount of blood on the uniform it must be changed before that individual may continue to participate.
2. The umpire and manager shall determine whether treatment is required or not.
3. The individual may participate with pants and "T-Shirt", if the uniform must be removed and spare is not available at the field.

Article 13 - SECTION J: BENCH AND/OR DUGOUTS - No one, except the managers and their staff, are permitted in the player bench areas. Managers and umpires are to see that this is adhered to at all times.

Article 13 - SECTION P: CATCHER: Approved catching facemask is to be worn by players catching during pitching warm-ups.

Article 13 - SECTION Q: BATTERS'S BOX: One foot must be kept in the batter's box by the batter between pitches.

RAIN AND LIGHTING: Rain and lightning pose the most difficult situation. First and foremost make all decision based on the safety of the players and fans. In case of lightning, use the flash /bang policy. If at any time the player and fans is in question the umpire should call time and suspend play until conditions again are safe. If no game or site administrator is available the home team coach should direct players and fans to a place of safety in the event of lightning. At any time that rain is falling so hard that it hinders players from making a play, the game should be halted immediately.

If play is suspended due to lightning 30 minutes must pass before a game can be resumed or terminated.

ARTICLE **13** General Play & Conduct

SECTION A: Game Balls - The home team will furnish a new game ball and a decent back up ball. These are to be given to the home plate umpire prior to the start of the game.

SECTION B: Blood Rule - Communities shall ensure that at least one first aid kit is available for the game. This may be through the home team or in a building at the field(s). Each community and their managers are responsible to read and abide by the “Blood Rule”.

1. A player or coach who is bleeding or has an open wound shall be prohibited from participating in the game until the appropriate treatment has been administered. If medical care can be administered in a reasonable amount of time, the individual does not have to be removed from the game. The length of time that is considered as reasonable is determined by the Umpire-In-Chief. The re-entry rule will apply. If there is an excessive amount of blood on the uniform it must be changed before that individual may continue to participate.
2. The umpire and manager shall determine whether treatment is required or not.
3. The individual may participate with pants and “T-Shirt”, if the uniform must be removed and spare is not available at the field.

SECTION C: Game Cancellations - The home team manager shall notify the visiting team of a cancellation as soon as possible, but no later than one (1) hour prior to game time. Two (2) phone numbers shall be provided by all teams to facilitate contact.

SECTION D: Visiting teams must be permitted 15 minutes of field time prior to the start of the game.

SECTION E: The time after which an inning may not begin shall be decided prior to the start of the game. This is mainly necessitated in the early part of the season when a game may be shortened due to darkness. This rule shall not override the plate umpire’s decision to call a game for safety reason, at any time nor does this rule override the curfew requirements of **Article 9**

Scheduling, SECTION D: Foul Weather.

1. This is an agreement between managers and the home plate umpire.
2. The plate umpire shall ask the scorekeepers to record the time in their score books.
3. The plate umpire shall enforce the time agreed upon.

SECTION F: For all divisions each player on a roster shall play at least six (6) defensive outs. This rule cannot be enforced if the umpire should stop a game early for any reason. If a player will not be playing for disciplinary reasons it must be stated before the game. Coaches have the option to bat the entire roster, with free defensive substitutions, with the exception of the pitcher position.

SECTION G: Extra Hitter - The extra hitter (EH) rule may be used in the Bronco divisions and above, but it is subject to the following restrictions:

1. Manager must state their intention to use this rule prior to the start of the game. They shall insert the EH on the starting line-up for scorekeepers.
2. The game must be completed with the EH still in effect, except if an injury occurs and no other player is available.
3. The EH may enter the game as a defensive player, but another player must assume the EH position in the line-up.
4. For the Pony division only; the player replaced on defense will become the EH.
5. If you start with the EH, 10 player line-up, and you have to revert to a nine (9) player line-up the place in the line-up that was vacated will be declared an OUT when that spot in the line-up is scheduled to bat.

SECTION H: Umpire - The home team community has the responsibility of supplying the plate umpire and the visitors shall supply the base umpire. This rule applies for each scheduled game.

SECTION I: Conduct - Absolutely no profanity shall be tolerated from anyone on or in the vicinity of the playing field. Umpires are urged to maintain control of the game.

Ruling: A warning may be issued for the first offense, but the second offense shall be cause for removal of said person(s) from the premise.

SECTION J: Bench and/or Dugouts - No one, except the managers and their staff, are permitted in the player bench areas. Managers and umpires are to see that this is adhered to at all times.

Ruling: Refusal to leave and/or a repeat occurrence shall be cause to remove said person(s) from the premise.

SECTION K: Sportsmanship - the following sportsmanship rules are equally applicable to players, managers, coaches, fans and any other person in attendance at a league game. The violation of any of the following sportsmanship rules shall result in disciplinary action in accordance with the provisions under **Disciplinary Action**. That is in addition to the penalty imposed by the umpire, under Pony/ASA rules.

1. No person may:
 - a. Make derogatory remarks or any remark in poor taste toward a player, manager, coach, and/or umpire.
 - b. Incite or try to incite a demonstration by the players or spectators.
 - c. Use ill-mannered language.
 - d. Employ words or action for the obvious purpose of distracting a player and/or the pitcher.
 - e. Make intentional contact with a player, manager, coach, or umpire for the purpose of harm and/or distraction.
2. There shall be no prejudice shown, no mental or physical harassment, unruly conduct, illegal tactics, nor, shall there be any questions of alcohol use and/or abuse.

3. Managers, coaches or any other person involved, in any official capacity with the youth programs shall conduct themselves with maturity and courtesy to all persons. If there is any reason to dispute or protest action on the playing field or the officiating, the dispute or protest may only come through the team manager. The manager shall present the dispute or protest by first calling time. The dispute or protest shall then be discussed with the home plate umpire in the presence of the opposing team manager; players and fans are not to be in the area of discussion. Subject to appeals that may otherwise be granted in these rules, the decision of the home plate umpire shall be final. The dispute or protest shall not be discussed further during the game.

SECTION L: Tobacco - The use of tobacco products on the playing field or in the bench area is strictly prohibited.

Ruling: One warning shall be issued, but continued violation shall be cause for removal of said person from the premise.

SECTION M: Any judgment call by an umpire is final and cannot be protested.

SECTION N: Teams or divisions found playing by non-approved rules will not be afforded the use of a hearing. In addition to the disciplinary action, by a majority vote of the board, the communities involved may forfeit their sportsmanship bond.

SECTION O: Courtesy Runner - Teams may substitute a runner for their catcher or pitcher; when there are nine (9) players, the last person at bat, who is not on base, shall be the courtesy runner. At the Pony baseball level, the courtesy runner may be substituted at any time during the game with the following limitations:

1. Courtesy runner may not be in the lineup.
2. You cannot substitute the same runner for the pitcher and catcher in the same inning.
3. Ineligible players may not be a courtesy runner.

SECTION P: Catcher - Approved catcher's facemasks are to be worn by players catching pitcher during pitching warm-ups from the mound and sidelines.

SECTION Q: Batter's Box - One foot must be kept in the batter's box by the batter between pitches.

SECTION R: Helmets – Helmets will be worn by players used as base coaches when adult coaches are not used and only players in baseball uniform may coach the bases.

SECTION S: Bat Boys – Male or female are required to wear a helmet when on the field of play.

ARTICLE **14** Specific Playing Rules

Unless otherwise stated below, the league will follow Pony Rules for baseball and ASA playing rules for Softball in each division, except for Instructional players. Rules for Instruction play will follow the rules as outlined in Attachment #1.

SOFTBALL RULES

SECTION A: Softball – Softball divisions adopted variances are as listed:

1. Pinto (8 and under):

- a. 10 players will be used to field a team. There will be one player for each of the normally aligned infield and four (4) outfielders.
- b. No scoring, stealing, bunting, and there is NO infield fly rule.
- c. There will be a five (5)-run rule for each of the six (6) innings.
- d. Managers or an adult designee will pitch to their players during innings 1, 2, 5 and 6. No walks may be issued during this time.
- e. A player will pitch during innings 3 and 4. No player, however, may pitch more than (1) inning per game. The pitching rubber will be set at 35’.
- f. After four (4) walks by a player pitching, the manager will pitch for the remainder of that inning.
- g. An umpire will be required behind home plate for each inning.
- h. If a manager is accidentally hit by a batted ball while pitching, the ball is dead, “No pitch” shall be called by the umpire, and no runners may advance.
- i. A chalk line shall be placed halfway between 1st and 2nd, and 2nd and 3rd, and 3rd and home plate for a reference point for the umpire to determine the position of the runners when an infielder has possession of the ball. Possession means the infielder must have the ball in their own glove or hand, and be in the immediate infield, this includes foul territory.

2. Mustangs (10 and under):

- a. No infield fly rule.
- b. 10 players will be used to field a team. There will be one player for each of the normally aligned infield and 4 outfielders.
- c. There will be a four (4)-run rule for the first 3 innings and all-you-can-get for the 4th, 5th, and 6th innings.
- d. If there are four (4) walks by a player pitching, a coaching staff member will pitch for the remainder of that inning. The pitching distance will be 35’.
- e. Pitchers are permitted to pitch three (3) innings per game.
- f. A regulation game is six (6) innings.
- g. Bunting “**IS**” permitted.

- h. At the manager's discretion, all players present shall be included in the batting order. This shall be announced before the start of the game. Any player arriving late will be placed at the end of the order.
- i. Players will be allowed to leave the base on the release of the pitch, no more than a three (3) step lead; however, there is no stealing. A first violation will result in a warning. Further violations will result in the violating player being called out.

3. Broncos (12 and Under):

- a. Runners at the American level may leave the base upon the release of the ball. Runners at the National level may not steal until the ball reaches home plate.
- b. Pitchers are limited to nine (9) innings per week. Communities with only one team, roster eight (8) or more 12 year olds, must play at the American level, except as approved by the divisional representative and the respective VP. Otherwise, with only one (1) team the level of play is optional.
- c. At the National level, a player may pitch a maximum of four (4) innings per game and the five (5) run rule shall be observed for the first three (3) innings.
- d. The pitching rubber will be set at 40'.

4. Pony (14 and Under) National Level Only: at the National level the five (5) run rule shall be observed for the first two (2) innings. All other rules for 14 Under American will apply. Pitching rubber will be set at 43'.

5. Pony (14 and Under) American Level/Colt (18 and Under):

- a. If a player pitches four (4) innings or less in a game she may pitch again the next day.
- b. If a player pitches five (5) or more innings in a game she must have one calendar day's rest before pitching again.
- c. Pitchers are limited to 12 innings per week.
- d. Any team with a roster of four (4) or more high school players, JV or otherwise, shall play at the American level.
- e. The pitching rubber will be set at 43'.

NOTE:

- 1. Regular season teams may participate in ASA invitational tournaments, during the season, if the tournament does not interfere with their regular season schedule; no forfeits or rescheduling will be permitted. No pick-up players are permitted; original rosters only.

BASEBALL RULES

SECTION B: Baseball – Baseball divisions adopted variances are as listed:

1. Pinto (7-8)

- a. 10 players will be used to field a team. There will be one player for each of the normally aligned infield and four (4) outfielders.
- b. There will be no balk rule.
- c. The 10 run rule is replaced with the five (5) run rule in the rule book.
- d. Managers or an adult designee will pitch to their players during innings 1, 2 and 6, plus any extra innings.
- e. No player may pitch more than two (2) innings per game and three (3) innings per week.
- f. After four (4) walks by a player, the manager will pitch to his/her players.
- g. No walks will be issued while managers are pitching
- h. If a manager is accidentally hit by a batted ball while pitching, the ball is dead, “No Pitch” shall be called by the umpire, and no runners may advance.
- i. A chalk line shall be placed halfway between 1st and 2nd, and 2nd and 3rd, and 3rd and home plate for a reference point for the umpire to determine the position of the runners when an infielder has possession of the ball. Possession means the infielder must have the ball in their own glove or hand, and be in the immediate infield, this include foul territory.
- j. At the manager’s discretion, all players present shall be included in the batting order. This shall be announced before the start of the game. Any player arriving late will be placed at the end of the order.

2. Mustang (9-10)

- a. 10 players will be used to field a team. There will be one player for each of the normally aligned infield and four (4) outfielders.
- b. 3rd strike is an out caught or not.
- c. Runner may steal bases, but they may not steal home except as permitted in (Ruling d. (1) and (2) below). Runners may not leave their bases until the ball has reached or passed home plate.
 - (1). If the ball is dropped/not caught when the catchers returns the ball to the pitcher.
 - (2). A play is made on any base runner.
- d. No balks shall be called. The umpire should speak to the managers between innings to help correct the balk motion.
- e. There’s a five (5) run rule limit per inning, through the first five (5) innings. The 6th and extra innings will be the out rule. The 10 run mercy rule in the PONY rule book will not be used at this level.

3. Bronco American (11-12)

- a. American level will play by the Pony Rules Only or Official Baseball Rule Book, Sporting News Edition.
- b. For all pitchers, an established pitcher shall be allowed five (5) warm up pitches, a new pitcher shall be allowed eight (8) warm up pitches. For the purpose of these rules one (1) pitch to a batter shall constitute an inning. Violation of this rule shall result in forfeiture of the game.

- c. Pitchers are limited to four (4) innings per game.
- d. Communities with only one team, roster 8 or more 12 year olds, must play at the American level, except as approved by the divisional representative and the VP of baseball. Otherwise, with one (1) team, the level of play is optional.

4. Bronco National (11-12)

- a. 3rd strike you're out, caught or not.
- b. Balk Rule shall be issued, but only after one warning has been issued in that inning.
- c. Runners may steal bases, but they may not leave their bases until the ball has reached or passed home plate.
- d. A floater will not play defense ahead of a roster player and will not start if 10 or more roster players are at the game.
- e. Pitchers are limited to four (4) innings per game.
- f. Communities with only one team, roster 8 or more 12 year olds, must play at the American level, except as approved by the divisional representative and the VP of baseball. Otherwise, with one (1) team, the level of play is optional. The same holds for those with one (1) team already at the American level, regardless of how many 12 year olds are on the roster.

Ruling: 1). Violation of the stealing rules; dead ball is called and the runner is out.
 2) Violation of the pitching rules, pitcher becomes an ineligible player and the rulings of the appropriate rule book shall apply. This shall be applicable for 48 hours, if not noted at the game.

5. Pony (13-14)

- a. Will play by the Pony Rules Only or Official Baseball Rule Book, Sporting News Edition.
- b. Pitchers at all levels are limited to 5 innings per game.
- c. For all pitchers, an established pitcher shall be allowed five (5) warm up pitches, a new pitcher shall be allowed eight (8) warm up pitches. For the purpose of these rules one (1) pitch to a batter shall constitute an inning. Violation of this rule shall result in forfeiture of the game.

6. Colt (15-17)

- a. Will play by the Pony Rules Only or Official Baseball Rule Book, Sporting News Edition.
- b. Pitchers are limited to five (5) innings per game.
- c. 17 and 18 year olds and 17 year old legion players may play at this level but; 17 year old legion players and 18 year olds may not pitch.
- d. No more than three 18 year olds may be in the line-up at one time.
- e. For all pitchers, an established pitcher shall be allowed five (5) warm up pitches, a new pitcher shall be allowed eight (8) warm up pitches. For the purpose of these rules one (1) pitch to a batter shall constitute an inning. Violation of this rule shall result in forfeiture of the game.

ARTICLE 15 Umpires

SECTION A: The home plate umpire is the umpire-in-chief.

SECTION B: Umpires are to review the rules for the game they are officiating, even if they are volunteers. Each community shall provide umpires with a copy of the rules.

SECTION C: The umpire-in-chief shall review all ground rules with the managers prior to the start of the game.

SECTION D: As provided for in **General Play and Conduct**, two umpires must officiate each baseball game. One is permitted for ASA officiated softball games.

- Ruling:**
- 1) If this rule cannot be complied with, the game shall be rescheduled, no exceptions.
 - 2) Umpires under the age of 18, but no less than 15, may umpire the bases provided, both managers are in agreement prior to the start of the game and the individual is knowledgeable in the sport. This should be established by the home plate umpire prior to the start of the game.
 - 3) No member of a team's coaching staff may umpire in their game.

ARTICLE 16 Playoffs

SECTION A: Post-Season Playoffs are permitted in each division, except at the instructional and Pinto Levels.

SECTION B: The playoffs for all divisions shall occur the last week of June and shall not past July 2nd, except as permitted by the executive board.

SECTION C: The playoff structure and administration shall be the duty of the divisional representative. The playoff outline and schedule will be discussed with the respective VP and a copy forwarded to the league's secretary.

SECTION D: Where possible, the playoffs should be scheduled so that the communities involved benefit from concession operations.

ARTICLE **17** Awards and Trophies

SECTION A: Acquisition, payment, and all other aspects shall be the sole responsibility of the divisional representatives.

SECTION B: Divisional representatives must communicate with the league's treasurer to ensure accurate record keeping.

SECTION C: Awards should be ordered so that they may be distributed during the playoffs or at the end of regular season games, as appropriate.

SECTION D: The cost of the awards must be detailed as part of the annual budget for each division.

SECTION E: The league will provide costs each year at the January or February meeting. These figures will then be used by the divisional representatives to calculate their budgets.

SECTION F: No money will be issued by the treasurer unless items are in the division's budget. Any exceptions must be agreed upon by the treasurer, divisional representatives, and the respective VP.

SECTION G: Awards are permitted at all levels. The Instructional and Pinto Divisions shall provide some sort of participation award for all players; competitive awards are not to be stressed at these levels.

ARTICLE **18** Procedures for Rule Changes

SECTION A: Playing Rule Changes - Rule changes or modification shall be resolved in the fall so that the official rules for the coming season can be prepared for distribution in January. All other rule changes and/or modifications are to be placed on the monthly agenda for discussion and voting. A majority vote of the executive board is required.

SECTION B: Playing Rule Amendments - At the discretion of the executive board, changes or additions to the current rules during the season are permitted but they will be handled as amendments to the approved rules. These amendments will become official changes for the next year, unless voted otherwise by the board. Amendments during the season must be noted in CSL board meeting minutes.

SECTION C: Any changes modification and/or corrections to the league specific playing rules shall be handled as defined below:

1. Divisional representative will meet with their managers during the regular season to critique the season; attendance must be recorded. They will also discuss and vote on General Play and Conduct and Specific Playing Rules.
2. Notification of any change and/or modification to a rule will be made to all the managers affected by the rule change and/or modification. The divisional representative will notify the community representatives of any rules change meeting at the monthly CSL board meeting. This meeting date and location must be recorded in the CSL meeting minutes. Failure to comply or follow proper procedures for any changes and/or modification proposed rules will not be legally binding or enforceable.
3. Divisional representatives will present any change and/or modification to the executive committee for evaluation and final approval. A voting quorum is the President or Executive VP, the VP of baseball or softball, and at least three (3) divisional representatives.
4. Voting on any **proposed** playing rule changes will be recorded by the CSL secretary.

ARTICLE **19** Tournament Play and Participation

SECTION A: Requirements for Participation in either Pony or ASA Tournament Play - Any division desiring to participate on their national tournament circuit must:

1. Complete and file a membership application form.
2. Send in the appropriate fee along with the completed form.
3. Send these items to Pony/ASA headquarters on or before April 15th.
4. These items are the responsibility of the respective VP and divisional representatives.

SECTION B: Registration - Tournament registration and the necessary administrative work are addressed in **SECTION A: Requirements**.

SECTION C: Tournament Play - unless an injury is verified, no player may participate in or on a Pony sanction tournament team without having been uniformed for at least 50% of his/her teams regular season games. **This is a PONY Rule!**

1. Injury verification may be one of these means:
 - a. Signed statement from a parent(s)
 - b. Signed doctors reports/notes
2. Uniformed for 50% of the games may be verified by:
 - a. Signed statement from the team manager
 - b. Score book review by the division representative.

SECTION D: Jurisdiction - CSL has jurisdiction over ALL CSL tournament teams, tournaments and teams that are sponsored by and/or involve CSL's personnel. This includes all players and staff members involved in any type of post-season play. This, however, does not include teams that are formed by individual communities after the post-season teams have been selected. These individual, community teams must be comprised solely of their players.

1. No money and/or uniforms shall be used except for CSL tournaments and teams.
2. CSL's name shall only be associated with CSL tournaments and teams.
3. Anything to the contrary shall be first approved by the executive board.

Note: No tournaments are permitted within CSL, except CSL Invitational Tournament, during the regular season, unless first approved by the executive board.

SECTION E: CSL's VP's (Executive VP, VP of Baseball/Softball) and divisional representatives shall meet jointly with the tournament team managers and assistants prior to the selection of the teams. The executive VP shall preside at the meeting. Discussion shall be given to the items in (1.) and (2.) below.

1. Review and ensure an understanding by all:
 - a. Team selection process
 - b. Conduct rules
 - c. Tournament team administration
 - d. Post-season accounts and expenditures

2. Distribute items and ensure an understanding by all:
 - a. Uniforms
 - b. Tournament patches
 - c. Medical release forms (Pony)
 - d. Line-up cards/sheets
 - e. Score pads
 - f. Post-season accounts

SECTION F: Pony Baseball and ASA Softball Affiliated Tournaments:

1. Guidance and administration shall be the responsibility of the respective VP and divisional representative.
2. Divisional representative shall inform their respective VP on the details of the team selection process. This shall include, but not limited to, dates, times and location. The respective VP shall then monitor the selection process as he/she deems necessary, at least visit to each division's tryouts is a requirement.
3. Baseball team tryouts shall occur the first weekend in June through the last weekend in June, unless otherwise approved by the executive board on or before the May meeting.
4. Softball team tryouts may be held from September 1st through the first weekend in June. A minimum of 12 players may be chose during the initial tryout process.
 - a. Leaving the rosters open to select additional players, up to 18 roster players. The total roster will be the decision of the team manager.
 - b. A minimum of three (3) tryouts are still required to select the additional players. The respective VP's shall be advised when a need for a variance is required.
5. No baseball tournament team practices shall be conducted during weekdays until that division's regular schedule is completed.
6. Rules defined in the tournaments sections of the Pony Baseball Rule Book for baseball and ASA Rule Book for softball shall be followed. Pony has this section colored blue.
7. Those divisions at the Pinto level and below may not participate in tournaments, except as approved by the executive board. Request for participation should be made by the April meeting.
8. Each division shall have acquired the proper managerial staff prior to any commitment as to the selections of team. The same holds true in requesting to host a tournament, i.e., an operating and an organizational staff.

SECTION G: Team Selections - The respective VP and divisional representative shall try to send two (2) or more teams, where possible, and involve as many players as possible.

1. Tryouts shall determine which players are on what teams.
2. There must be a minimum of three (3) tryouts held and players must attend and participate at least two (2) of these to be considered eligible for team selection.
3. If more than three (3) tryouts are held, a comparable amount must be attended.
4. Exceptions to **SECTION G: 2** above must be approved by the divisional representative and VP and must be a valid reason.
5. No cuts are permitted at the first tryouts, except as may be needed in **SECTION G: 7** below.
6. Where there are two (2) teams, the highest level of competitive players shall be on the first team.
7. Players must be notified personally as their status during tryouts.
8. All players, per league rules, are eligible, but managers should only recommend those players they feel capable of the level of play.
9. There must be at least three (3) qualified individual's conducting the tryouts. One of these shall be the team manager and the others shall be approved by the divisional representative.
10. Being chosen to play on a tournament team requires a commitment. Players that are unable to do so shall bring this to the attention of the selection group at the first tryout.
11. In the event that no softball teams are offered in a player's age group within her community, she may try out for the tournament team and be placed on the CSL tournament team roster. The player must come from a CSL community.
12. Preference in tryouts will be given to girls who have played on previous CSL teams.
13. If a community has a team in a player's age group they must play within that age group to be eligible for tournament play.

SECTION H: Staff Selection - Managers of tournament teams may either be a qualified divisional manager or an individual outside the division or league. Some recommend qualities to consider for selections of a manager are:

1. Knowledgeable at the level of play.
2. The divisional representative or respective VP will present the candidates attributes to the executive committee.
3. The executive committee will then review each case and select the tournament team's manager.
4. Managers will select their coach and business manager.
5. The respective VP shall approve coaches for additional teams, after the primary coaches have been selected by the board.

SECTION I: CSL's post-season/tournament circuit teams may participate in other tournaments if they are eliminated from the Pony and/or ASA circuit play.

SECTION J: Hosting a Tournament - Should the league elect to host a Pony circuit tournament, the following shall apply:

1. The respective VP and divisional representative shall be responsible for any tournaments and its operation.
2. Communication shall be maintained with CSL's treasurer to ensure of accurate records and transactions.
3. Any profits generated shall be returned to the responsible division's account in the CSL treasury, unless the tournament was designated as a fund raiser for that division's tournament account.
4. The items listed below are recommendations to assist the tournament personnel.
 - a. Prepare a program of events with sponsors to help cover costs.
 - b. Set up and operate a concession stand.
 - c. Establish an announcing station with an official scorekeeper and a good commentator.
 - d. A director and staff member should be on hand to supervise operations.
 - e. Run a 50/50 drawing and pass the hat at each game to help with expenses.
 - f. Have a sufficient supply of game balls at each game.
 - g. Prepare the fields for each game.

SECTION K: Other Tournaments - The procedures listed in the Pony Baseball and ASA Softball affiliated tournaments, Tournament Play and Participation, **SECTION F** shall apply with the following rules exceptions:

1. Pinto and mustang levels may participate in area tournaments within the same day driving distances.
2. As many teams as possible should be involved within the guidelines of **Tournament Play and Participation SECTION F: Pony/ASA Affiliated Tournaments.**
3. **SECTION H: Staff Selection** applies, except that two (2) and three (3) are not required as long as the staffs are approved by the respective VP.
4. A business manager is only recommended not required.

SECTION L: Expenses

1. Expenses to be incurred by tournament teams must be documented on the division's annual budget or they will not be covered by the league. This refers to items permitted under the **ARTICLE 4; Budget; SECTION F: Tournament Team Budget** provides regulations for coverage of additional expenses that may be incurred.
2. Each division should consider fund raising to cover team expenditures not covered by the annual budgets.
3. For all National circuit traveling teams these accounts will be established and maintained by CSL's treasurer and distributed in accordance with **SECTION E** above.
4. Each tournament team shall have their own account, which shall be under the guidelines of their respective VP and divisional representative.

5. A signature card shall be completed for each account, savings and/or checking account. The league's treasurer, divisional representative, and the team's business manager are the only people permitted to be on the card.
6. The team's business manager shall be responsible for control and documentation of all expenditures and income.
7. The accounts and associated documentation shall be subject to audits by the CSL's treasurer, divisional representative, and the respective VP; as a minimum, the CSL's treasurer shall audit each account at the end of the season.
8. At the conclusion of tournament play, the accounts are not required to be closed out. They will, however, be turned over to CSL's treasurer. The treasurer shall retain control until next year's tournament season.
9. Fund raising monies generated by the divisions shall be deposited into the tournaments team accounts according to the divisional representative and respective VP. However, monies will be retained in the team's account.

Recommendations: Checking accounts offers the best documentation and most banks only require a minimum balance of \$25.00/\$50.00 to keep the account active from year to year. Also, the initial purchase of checks may last 4 to 5 years.

SECTION M: Uniforms - Uniforms for tournament teams will be retained by CSL. The respective VP and divisional representative shall be responsible for their uniforms and uniforms shall be inspected each year. The team's business manager will be responsible for distribution and collection of the uniforms.

ARTICLE  **Chambersburg Suburban Invitational Tournament Play and Participation**

SECTION A: Chambersburg Suburban Invitational Tournament (CSIT) - This is a CSL sponsored tournament, which enables more of our youth to participate in a post season play. This tournament may only be hosted by eligible members of Chambersburg Suburban League.

SECTION B: Rotation - The opportunity to be a host will be open to **ALL** CSL communities and decided on a rotational basis by the executive board.

1. First community in rotation will be offered the division or divisions based on field availability. (Not to exceed two (2) divisions.)
2. Each community in rotation will be given the same option based on field availability, minimum of two (2) fields.
3. Each year at the September meeting the next community in rotation will be informed of their status. They have until the November meeting to notify the board of their decision to accept or decline the CSL.
4. If a community in rotation passes on its turn, the next community will NOT lose their normal rotation status if they choose not to be a host.
5. If a community passes on its rotation they will be moved to the bottom of the rotation regardless of reason.

SECTION C: Eligibility - In order to be eligible as a host community the below listed criteria must be met, except as approved by the executive board.

1. Host Eligibility:
 - a. Community must attend at least 80 percent of the scheduled board meetings.
 - b. Must have access to at least three (3) fields, one of which must be a Pony/Colt Field.
2. Co-host Eligibility:
 - a. Must attend at least 80 percent of the scheduled board meetings.
 - b. Must have access to at least two (2) fields.

SECTION D: Tournament Dates - Dates of tournaments, unless otherwise approved by the board, will be held last week in April or first week in May. The times of the tournament games will be decided by the host communities involved.

SECTION E: Fee - Entry fee for the teams participating will be determined annually by the executive board. Tournament fees will be determined by the cost of the required awards. The entry fee shall also include two (2) baseballs/softballs per team. The executive board will set the fee at the January meeting. Deadline for return of said fee, upon withdrawal, shall be the registration deadline. Hosting communities have the option of incorporating a late registration fee of not more than \$25.00 unless otherwise approved by the board.

SECTION F: Awards - With six (6) teams or more in a division first and second place individual trophies, or comparable, are required.

1. With less ten teams only first place awards are required.
2. Additional player awards are the decision of the host communities and are not required.

SECTION G: CSL Playing Rule - Pony/ASA regular season rules shall be used. Host communities should order extra rule books to make them available to outside teams. An official scorer shall be provided for each game. If an independent scorekeeper is not available the home team scorekeeper will become official scorekeeper. Both scorekeepers should be located at a neutral location, behind or near backstop.

1. No Sunday games will start before 1:00 pm.
2. Combined teams must be approved by Vice-President and Division Representatives.
3. No league, National circuit, American team may enter the CSIT.
4. No league, American, traveling team may enter the CSIT.
5. National circuit and traveling team players may play in the CSIT if their team only plays in one tournament or circuit level. These players may roster on their respective community's team with these stipulations.
6. Rosters may not be full, no bumping other players.
7. CSIT roster deadline has not past.
8. CSL rules shall be reviewed. Any individual violating the sportsmanship rules beyond the warning shall be removed from CSIT for the current year and the following year.

SECTION H: Umpires - Host communities shall provide a qualified home plated umpire for each game as a minimum. It is strongly recommended that certified Pony/ASA umpires be used for the Pony and Colt levels. Each team, at their game time, will supply a base umpire unless otherwise supplied by the host community.

SECTION I: CSL Secretary – CSL's secretary shall provide the host community with the tournament packet upon commitment. This packet includes the required forms, letters, and tournament specific information. CSL shall also provide the host community with a Division Manager List, **Appendix F** for each of the league's divisions.

SECTION J: Host Responsibilities - Keep the board informed as to tournament activities and scheduling. Coordinate and assist each other with these items:

1. Distributing tournament letter, containing details of the tournament, i.e., dates, times, fees and meetings.
2. Distributing registration forms.
3. Distributing and collecting team rosters.
4. Holding pre-tournament meetings.
5. Establish the registration deadline.
6. Provide at least one (1) tournament director for the games to ensure rapid and proper handling of problems and/or protests. Each team shall provide one person to serve on a protest committee. The protest committee shall also include three (3) individuals from the host communities' tournament committee.
7. Pay the league treasurer and required host fee, upon acceptance, of \$100.00 and this amount is deposited into the league's general fund.
8. Host community shall forward a list of participating teams to the league's secretary.
 - a. The list shall include as a minimum, the team or community, contact name and contact phone number.
 - b. This shall be done prior to the January meeting of the upcoming year.
 - c. This list will be retained and made available to next year's host community.

SECTION K: No other CSL community tournaments shall be held during the weeks of CSIT. It's also strongly recommended that no tournament be held prior to the CSIT. This tournament should be supported by all members and nothing should take away from its success.

Appendix A

Membership Entry Affidavit

I, _____, representing _____ have read the official league rules and discussed them with my community. We understand that our member entitles us to a community vote in all decisions made within our league. We also know that we have the opportunity for any of our member to be nominated to any league's offices.

We further agree to see that each of our managers is supplied with at least one rule book and a copy of the league's official rules. We also understand that there are monthly board meetings to conduct league's business. We agree to attend these meetings, as defined within **Membership, SECTION A – H.** and participate in league activities to further the cause of our youth.

Signature

Date and Time

Appendix B

Budget Form

INTENTIONALLY LEFT BLANK

FORM NOT AVAILABLE

Appendix C

Rule Book Order Form

Community _____

Representative _____

Signature _____ Date ___/___/___

Item	Cost	Amount	Sub Total
Pinto/Mustang Rule Book	()	_____	_____
Bronco/Pony/Colt Rule Book	()	_____	_____
Official Baseball Rule Book **Sporting News Edition **	()	_____	_____
Softball Rule Book	()	_____	_____
Grand Totals	_____	_____	

[CSL's Portion]

Rule Book Order Form

Community _____ Date ___/___/___

Item	Quantity
Pinto/Mustang Rule Book	_____
Bronco/Pony/Colt Rule book	_____
Sporting News Rule Book	_____
Softball Rule Book	_____
<u>Total Cost</u>	_____

[Communities Portion]

Appendix D

CSL Official Roster

Community: _____ Team _____

	Player	Age	Birthday	Phone Number
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

	Home Phone Number	Work Number	Cell Number
Manager:	_____ / _____	_____ / _____	_____ / _____
Assistant	_____ / _____	_____ / _____	_____ / _____
Assistant	_____ / _____	_____ / _____	_____ / _____

APPENDIX E

CSL Player Release Form

PRIOR RELEASED – YES / NO

Please state what year _____

Player Name: _____ Date Of Birth: ____/____/____ Age: _____

Current Address: _____

Current Phone Number: ____-____-____ School Attending: _____

Request Release From: _____ To Play For: _____

Reason for Release: Check Applicable Reason for the Release

() Moved _____; Record previous address _____

() No team at my age level _____

() Community agreement for team needs _____

() Other _____ please explain, use additional paper, as needed and attach to this form.

() If you have checks the “other” block and you wish to give verbal testimony at the release hearing, check this block. Otherwise, your written explanation will be used solely.

Player Explanation:

Gaining Community Comments:

Gaining President: _____ Date: ____/____/____

Release: () Accept () Deny () Hearing Attendance

Losing Community’s Comments:

Losing President: _____ Date: ____/____/____

Release: () Accept () Deny () Hearing Attendance

Hearing required: ____ Yes ____ No; If yes, record time, date and location below

Hearing Is Set For: _____ on ____/____/____ at _____

Hearing Results: _____

CSL Presidents Review: _____

Important Notes

This form is issued by the community where the player is registered to play. The completed form will contain comments and signatures of both community Presidents. The completed form shall be forwarded to CSL’s president by the losing community president no later than one (1) week after completion of league registrations. If verbal testimony is to be requested it must be marked on the form above. The player must check the testimony block and the community president must mark for attendance.

Appendix G

CSL EJECTION POLICY

It's Chambersburg Suburban League's policy that managers, coaches, players, parents and fans display the utmost sportsmanship. Adults set the standard for our youth. We are asking ALL participants within Chambersburg Suburban League and at any CSL sponsored events and/or activity to adhere to the utmost professional standards. A violation considered to be unsportsmanlike like could result in an ejection.

- Winning is a consideration, but not the most important one. Care more about the players than winning the game. Remember players are involved in baseball for fun and enjoyment.
- Be a positive role model to your players, display emotional maturity and be alert to the physical safety of the players.
- Be generous with your praise when it is deserved, be consistent, honest, be fair and just, do not criticize players publicly, and study to learn to be more effective communicator and coach; don't yell at players.
- Adjust to personal needs and problems of players, be a good listener, never verbally or physically abuse a player or umpire.
- You are responsible for your conduct, conduct of the players as well as your fellow fans.
- Questioning an umpires' call in a civil and proper manner is permitted; however, arguing with and/or badgering the umpire will be considered unsportsmanlike like conduct.
- All managers, coaches, fans and players will refrain from the use of profanity.
- Smoking and use of tobacco products in the dugouts or on the field of play is forbidden.

CSL president and/or executive committee will make decisions on any penalties, such as forfeiture of organizational sportsmanship bond or game suspensions. Depending on how egregious the act, the CSL president can levy an immediate penalty.

An ejection could result in an organization forfeiting their sportsmanship bond in accordance with CSL rules. Once you are ejected or asked to leave the area you must do so immediately. Any appeals to the ejection report must be made within 24 hours after the ejected person has been notified.

Each organization is responsible for the action of ALL fans.

Ejection Reports must be mailed to:

Chambersburg Suburban League
ATTN: President (Chris Miller)
PO Box 107
Fayetteville, PA 17222

GUIDELINES FOR PREPARING AN EJECTION REPORT

Shown below are instructions for writing an ejection report. The guidelines are given line-by-line corresponding to the standard ejection report form.

TO THE PRESIDENT OF CSL: Print the name of the Chambersburg Suburban League President to whom you are sending the report. The president will forward copies to the appropriate parties, i.e. organizational presidents, division representatives, etc.

YOUR NAME ORGANIZATION REPRESENTING: Print your first and last name.

UMPIRE – PLATE AND BASE UMPIRE: Print the names of all the umpires working. If more than one umpire, indicate their positions.

DATE OF GAME: Self-explanatory.

HOME TEAM, VISITING TEAM: Always refer to each team by the name of the organizations.

NAME OF PERSON OR PERSONS INVOLVED: In most cases this line will be the person(s) who was ejected from the game; however, can include anyone who was asked to leave the premises.

EJECTED PERSON (S) POSITION ON THE FIELD AT THE TIME OF THE INCIDENT: This space is used to indicate the position of the person the time of the ejection or incident. Again, keep in mind that people other than players or coaches may be involved.

GAME SITUATION: Self-explanatory. Make certain the facts reported are 100% correct to the best of your knowledge, and what led up to this incident.

DESCRIBE THE REASON FOR THE ACTION TAKEN BY YOU AND MENTION ANY UNUSUAL CIRCUMSTANCES ASSOCIATED WITH THIS INCIDENT: Describe the incident starting with the beginning of the incident to the point the offender is ejected from the game. You must be sure to include the specific language used by the offender, using exact quotes when possible. All details related to the ejection must be included, such as gestures used, throwing of equipment and any other actions made by the offender.

NOTE: A person can be written up for profanity directed at an umpire, player or fan after the conclusion of a ball game.

DESCRIBE ANY AFTER-EFFECTS THAT TOOK PLACE AFTER THE EJECTION OR INCIDENT: This space is used for reporting the facts of what happened after the ejection.

For example, if the coach, after being ejected, kicked dirt on the umpire or buried home plate with dirt, such facts would be reported in this space. Use the exact language that was used and be certain to report all the FACTS. Expletives should be included and spelled out if possible, exactly as said. The specific vulgarities would be of importance to an organization or league president.

WITNESSES COMMENTS REGARDING THIS PARTICULAR INCIDENT: Witnesses should give his/her own account of the situation. It is important that the witnesses includes and/or verifies any serious action or language that is written in the report.

Chambersburg Suburban League – Ejection Report

To President of CSL: _____

Your Name: _____ Organization: _____

Umpire, Plate: _____ Base: _____

Date of Game: _____

Home Team: _____ Visiting Team: _____

Name of person or persons involved: _____

Ejected Person, Coach, or Player: _____

Game Situation: (Use Separate Sheet if Needed): _____

Reason for action taken and any unusual circumstances associated with this incident: (Use Separate Sheet if needed.)

Describe any after effects that took place after the ejection or incident: (Use separate sheet if needed.)

Witness comments regarding this particular incident: (Use separate sheet if needed). _____

Signed and Date: _____

**Completed forms must be postmarked with 24 hours after the incident and mailed to:
Chambersburg Suburban League
Attn: Chris Miller
PO Box 107
Fayetteville, PA 17222**

Attachment 1

Instructional Rules

These are the Chambersburg Suburban recommended rules for instructional baseball (T-Ball):

1. You should get in approximately six weeks of practice (weather permitting) before the season begins in May.
2. The game length is three (3) innings, minimum, however games should not exceed two (2) hours.
3. No score is to be kept.
4. Every hitter hits each inning. Runners move one base at a time. Last batter clears the bases.
5. Every player plays defensively in the field during an inning.
6. Batters should get a maximum of four (4) pitches to get a hit. After four (4) pitches a tee should be brought in.